



**Bid Number 50-00117130**

**PURCHASE OF VACUUM SEWER CLEANER TRUCK**

**BID DUE: JULY 28, 2016 AT 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer Name: Misty A. Camardelle  
Buyer Email: [mcamardelle@jeffparish.net](mailto:mcamardelle@jeffparish.net)  
Buyer Phone: 504-364-2683**

**DUAL ENGINE COMBINATION VACUUM SEWER CLEANER TRUCK  
JEFFERSON PARISH DEPARTMENT OF SEWERAGE**

**GENERAL**

The unit must be capable of removing stones, grit, grease, sludge, and other debris from sanitary sewer and/or storm drain lines by the flushing action of high-pressure water. The high-pressure sewer cleaner operates independent of the vacuum system. The unit shall have a total minimum of 550 horse power.

The unit must include an air conveying vacuum system to provide for the simultaneous removal of the debris flushed to the manhole by the high-pressure water system or for the removal of debris from sewers, sumps, catch basins, digesters, wet well, bar screens, etc.

The unit must be capable of being operated by one person, with all operating controls for high-pressure water pump, hose reel, and vacuum, located at the front of the machine for safety.

**DEBRIS BODY**

Debris storage body has a minimum usable liquid capacity of 9 cubic yards. The debris body shall be round for maximum strength and constructed of 3/16 inch ASTM A242 Corten A steel for enhanced corrosion resistance. The rear door shall be dished and flanged for maximum strength, full opening, hinged at the top with low profile and adjustable style hinges. There shall be a 6 inch diameter liquid drain valve, "knife valve type" and screen weldment inside for removing excess liquids. Drain must have 10 feet of 6 inch lay flat hose. The rear door shall be supplied with a debris deflector shield located inside the debris tank that encompasses 75 percent of the rear door. The debris deflector shield shall deflect material from rear door, and aid in draining off excess liquids. A rear door safety prop shall be provided. For ease of maintenance, there shall be no hydraulic components located inside of the debris body or rear door. The debris body shall have five (5) externally mounted door locks that lock hydraulically. One manual T bolt shall be installed for operator safety. A hydraulic grabber shall be installed and controlled by one hydraulic cylinder externally mounted for ease of service. The hydraulic locks and grabber shall be operated by one sequential control. In order to allow the operator to control the discharging of liquids from the debris tank by cracking open the door prior to the dumping procedure, the hydraulic grabber shall engage the door at the bottom of the door from 0 inch – 6 inches. Beyond the 6 inch stroke, the grabber shall automatically disengage the door, allowing for the dumping of the debris tank. Dual steel weldments with stainless steel screen 8 inches x 28 inches each providing up to 1200 square inches of added filtration for the vacuum system shall be provided inside the debris tank. These weldments shall be removable and require no cutting or welding. A double acting power up/power down hydraulic scissors lift mechanism shall be provided to raise body to a minimum 60 degree angle. The scissors lift mechanism shall be designed to support a minimum of 24 inches of the debris tank width to provide stability and when dumping on uneven ground. The lift capacity of the hydraulic scissors lift cylinder is 56,000 pounds. Dump controls are to be located on curbside, mid-ship of the unit, well forward of the dumping area, for operator safety. A manual override system shall be provided in case of system failure. The debris body shall have a five (5) year warranty. A copy of manufacturer's warranty statement shall be submitted within 10 days after the bid opening date. An internal polyethylene float device with external indicator shall be supplied to show when body is loaded to capacity.

**AUTOMATIC VACUUM BREAKER**

The automatic vacuum breaker assembly is to be located inside the body. The automatic vacuum breaker assembly shall be controlled by an electric over hydraulic circuit. The entire system shall be replaceable via a bolt on assembly. The assembly shall consist of a 12 inch inlet and two 8 inch ports that provide air flow to the vacuum system. A full indication activates an automatic vacuum breaker shut down system that completely shuts down 100 percent of the airflow to the vacuum system to prevent overfilling and wastewater discharge into the atmosphere. The vacuum breaker system must automatically activate (closed) when the parking brake system is released to eliminate carryover during transit. The system must be controlled/activated, at the front hose reel control station. This enables the operator to pick up large debris with boom and place debris on the road surface. This system can be used for safety in the event suction must be shut off in case of an emergency.

**POSITIVE DISPLACEMENT BLOWER**

A lobe type positive displacement blower shall be provided, capable of 6000 CFM's and 18 inches of Hg. with cyclone separator. Control of the blower regarding start, stop, and the rate of vacuum suction is performed from the front of the truck. A vacuum suction breaker disconnect switch shall be provided, to enable operator to pick up large debris with boom and place debris on road surface. The vacuum system shall operate independent of the high-pressure water system. The compressor shall be driven by the chassis engine via a closed loop hydrostatic system, using a variable high volume piston pump and motor. The high volume displacement pump shall provide the same vacuum performance at 30 percent lower engine RPM. The lower operating RPM shall reduce fuel consumption by as much as 40 percent. This system shall include a heat exchanger for extreme ambient conditions and to maintain the pump suction oil temp at 160 degrees Fahrenheit max. The heat exchanger shall be protected by a 30-micron filter and cold weather bypass valve. Hydrostatic loop filtration shall be accomplished by a 10 Beta micron return filter and a 10-micron Absolute (no bypass) charge filter. The blower shall be protected by two (2) 3 inch diameter vacuum relief valves. The system shall incorporate an air/water separator and a sound silencer to separate material before it enters blower and to ensure quiet operation. A means of starting, stopping, and varying the vacuum suction from operator station at the front of the machine shall be provided. The blower shall be mounted on a frame independent of the water tank. The unit must be capable of vacuuming under water without air induction. A manometer/vacuum test may be required to demonstrate the system performance. The positive displacement blower shall have a 12-month non-prorated warranty.

**VACUUM PICK-UP HOSE**

The vacuum pick-up hose shall be front loading, attached at the front of the machine, in order to provide ease of positioning the machine over manholes, as well as afford maximum safety for the operator. The 8 inch shall be mounted on a boom that will provide a minimum of 18 feet vertical lift, utilizing dual hydraulic cylinder and 230 degree of boom rotation powered hydraulically for non-interrupted smooth movement. The boom shall have a lift capacity of 500 pounds at the front bumper. The boom shall be powered by an electric over hydraulic system: up/down by dual lift cylinders. The right/left movements shall be hydraulic via worm gear rotation. The boom shall hydraulically telescope a minimum of 10 feet forward from the operator's station. The height of the boom shall not change while the boom is being telescoped. A manual override system shall be provided for right/left, up/down functions in case of system failure. Control of the boom is by means of a joystick control at the operator's station, requiring no cables at operator's feet for boom operation. A wireless remote control

shall be provided for Boom, Vacuum Breaker, Chassis Throttle, and Debris Body functions. A manual override system shall be provided for right/left, and up/down functions in case of system failure. A boom coverage chart shall be provided, stating the square feet the boom covers.

Eight (8) inch diameter pipe extensions with clamps shall be provided and carried on the truck, as follows:

1 (one)	6 ½ foot Catch Basin Nozzle
3 (three)	6 foot Aluminum Pipe Extensions
1 (one)	5 foot Aluminum Pipe Extension
1 (one)	3 foot Aluminum Pipe Extension
2 (two)	Spare Quick Clamps

### **WATER SUPPLY**

The water tanks shall have a minimum usable capacity of 1,000 U.S. gallons. The water tanks shall be constructed of non-corrosive, non-metallic, durable, cross-linked polyethylene to eliminate rust, corrosion, and stress cracking. The water tanks shall be mounted at and below the truck frame level to provide a low center of gravity for truck stability. A 2 ½ inch diameter x 25 feet long hydrant hose with hydrant wrench shall be supplied with the unit. An anti-siphon fill device shall be installed on the unit. Inspection ports shall be provided to fill, or to add chemicals to the water system. A sight gauge to indicate water level shall be located within sight of the operator station. The water tanks shall be protected by a minimum of 11 gauge steel plating, mounted below the water tanks for protection against road hazards when unit travels over the road, off the road, or to landfills. The water tanks shall carry a ten year replacement warranty.

### **AUXILIARY ENGINE (WATER PUMP DRIVE ENGINE)**

The auxiliary engine used to drive the water pump shall be a liquid cooled, waste gate, turbo charged, after cooled, common rail, diesel powered, 6 cylinder heavy-duty industrial engine. The engine shall have a minimum cubic inch displacement of 415 CID and rated at 185 BHP at 2400 RPM. The engine shall contain integrated liners, one piece cylinder head, and an electronic speed governor. An electronic digital diagnostic and fault monitoring panel shall be mounted on the driver's side of the unit, and be able to display various engine operation conditions, including, but not limited to engine RPM, hours, percentage engine load, coolant temperature, oil pressure, current and stored engine faults, and current fuel consumption. A standard integrated safety shutdown system shall be provided in the engine ECU and will shut the engine down in the event of low oil pressure, or excessive coolant temperature. The ignition system start stop switch shall be located at the operator's station. The auxiliary engine shall be shrouded and have a hinged door on the driver's side of the unit. The engine oil dipstick, oil filter, fuel filters, and air filters shall be accessed from the ground level on the driver's side of the unit.

### **HIGH-PRESSURE WATER PUMP**

The high pressure water pump shall be rated to deliver smooth continuous pressure and flow through the entire flow range of the pump. The high pressure shall have smooth continuous flow for both the high pressure system and the hand gun system. A continuous duty flow of 80 GPM and 2000 PSI shall be provided. High-pressure relief valves shall be provided for both the high-pressure system and hand gun system. The water pump shall operate independently of the vacuum system and shall be powered by the auxiliary engine, via clutch less, direct dual power band drive system. The high-pressure water pump

drive system shall carry a five year replacement warranty. The water pump shall be capable of running dry. Controls for starting and stopping the water pump, and to vary the flow and pressure shall be at the front hose reel operator's station. The high-pressure water pump shall be equipped with a cold weather drain valve. The valve shall allow the operator to completely drain the high-pressure pump.

### **HOSE REEL ASSEMBLY**

The hose reel assembly shall be mounted on the front of the vehicle. The hose reel shall have a minimum of 30 inches inside diameter with a capacity of 800 feet x 1 inch hose. The hose reel shall be equipped with a cage – Lexan style. The hose reel shall be hydraulically powered in both directions by means of a double chain and sprocket drive. The controls for operating the motor shall have a flow control device to regulate the rotational speed of the reel in both directions. All hydraulic hoses shall be behind a steel housing to protect operator from hydraulic oil if a hose fails. The hydraulic motor, chain, and sprockets shall have a protective cover, or be mounted on the radiator side of the hose reel, for operator safety. The hose reel shall articulate 180 degrees to the driver's side, allowing operator to work in any position through this arc. This shall allow greater flexibility in truck placement for manholes located in tough areas, and provide greater safety to the operator. The reel shall extend beyond the width of the unit for greater flexibility for positioning reel over offset manholes, catch basins, etc. A hydraulically controlled outrigger leg that comes in contact with the ground at any one position shall be supplied. A warning light shall be located in the cab to warn the operator that the outrigger leg is not in its transported position prior to moving the unit. A manual bypass system for the hose reel assembly shall be provided to manually pull the reel assembly away from its transported position. This feature will allow the operator to check fluids without starting engines.

### **JET HOSE**

An 800 foot x 1 inch jet rodder hose shall be supplied. It shall be rated for 2500 PSI working pressure and 6250 PSI burst pressure. A heavy duty hose guide with 25 feet of nylon rope shall be provided. Hoses shall be hardened steel with replaceable ceramic orifices, as follows:

- 1 (one) Chisel Head Penetrator
- 1 (one) Standard Sanitary

### **MANHOLE CLEANING WATER SYSTEM (HAND GUN)**

The high-pressure pump and independent water tanks assembly supplied shall be used for manhole cleaning. A smooth continuous flow of 20 GPM and pressure of 600 PSI shall be provided, for ease of operation. A hand gun pressure relief valve set at 600 PSI shall be provided. One full functioning hand gun with on/off hand control, replaceable nozzle tip, 12 inch extension, adjustable spray, and 50 feet x ½ inch hose with retractable reel shall be provided. The hand gun shall attach to the system via a quick couple connection at the curbside of the unit. To avoid being coiled at the operator's station, a hand gun holder shall be provided at the front bumper.

### **HYDRAULIC SYSTEM AND LUBRICATION**

The hydraulic system shall have a 55-gallon capacity. The hydraulic system shall incorporate a main shut off valve in case of hydraulic failure. The hydraulic system shall incorporate hydraulic pressure relief valves and pressure gauges for ease of trouble shooting and maintenance. On the passenger side, mid-section of the module, the unit shall be equipped with a permanent weatherproof white vinyl

lubrication chart that points out lubrication points on the module and specifies what type of lubrication and hydraulic fluids are required. The chart shall also specify the frequency of each lubrication point. Remove plumbed grease fittings shall be provided for the vacuum compressor, boom rotation, and water pump drive areas.

### **ACCESSORIES**

The following accessories shall be provided with the unit:

- 2 (two) 35 inch x 14 inch x 24 inch side mounted tool boxes
- 1 (one) Debris body power flush out system
- 1 (one) Rear mounted hydraulic pump off system, 400 GPM with 20 feet of lay flat hose
- 1 (one) Gravity drain system consisting of plumbing to the mid-passenger side of the unit. Includes a 3 inch knife valve with cam-lock connection, 30 feet of lay flat hose with storage rack, allowing return of liquids to the manhole without having to reposition vehicle.
- 1 (one) Front Gate Valve for use with Gravity Drain Option
- 1 (one) Wear plat, swing style
- 1 (one) Air purge system
- 1 (one) ¼ turn ball valve water drain
- 1 (one) Variable flow valve
- 1 (one) Storage box behind cab, 16 inch x 42 inch x 96 inch
- 1 (one) Electric Vibrator, Debris Tank
- 1 (one) Back up alarm
- 1 (one) Lateral Cleaning Kit, with 400 foot hose, with nozzle, permanently mounted, hydraulically controlled
- 1 (one) Hose footage counter, standard – driver's side
- 1 (one) Auxiliary engine remote oil drain
- 1 (one) 10 foot leader hose
- 1 (one) The hydraulic pump shall provide power for all hydraulic functions, except vacuum compressor drive, and is direct mounted to the auxiliary engine gear drive adapter. It is not necessary to run the chassis engine to operate the machine hydraulics.
- 1 (one) Water pump remote oil drain
- 1 (one) Built-in Body Prop – Rear Boom Support Mounted
- 1 (one) Chemical Tank – 15 gallons
- 1 (one) John Deere 6-Cylinder 185 HP at 2400 RPM 415 CID
- 1 (one) 12 VDC auxiliary hydraulic pump
- 1 (one) Traffic Camera with Color Monitor (Camera placement will be picked)
- 1 (one) Rear traffic camera
- 1 (one) Front hose reel camera – to view front of hose reel area
- 2 (two) Rear door drain flush out connections
- 2 (two) Long handle storage/(2) PVC
- 1 (one) Long handle storage placement – mounted in storage box under shelf
- 1 (one) Long handle storage placement – rear of mainframe
- 1 (one) FMC water pump in lieu of the standard Giant water pump
- 1 (one) Fill hose assembly and storage 1.5 inch/ 200 feet, 100 feet, 50 feet
- 1 (one) Max height 12 feet

- 1 (one) 4 tubes behind cab, 2 on rear door

### **LIGHTING**

The entire module electrical system shall be vapor sealed to eliminate moisture damage. All wiring shall be color coded, labeled, and run in sealed terminal enclosures. All module circuits shall be protected by circuit breakers. Clearance lights and reflectors shall be furnished in accordance with D.O.T. requirements.

- 4 (four) LED strobes – 2 front bumper, 2 rear bumper
- LED arrow board, rear debris tank door mounted – Whelen TA1251NF1 Traffic Arrow
- Hand held spot light – LED
- 4 (four) Limb guards for flood lights
- LED Boom Mounted Flood Light – Whelen NP6BB Worklight
- LED Rear Mounted Flood Lights – Whelen NP6BB Worklight

### **PAINT**

Unit paint surface shall be shot blasted, primed, and sanded prior to painting. Unit shall be painted white with DuPont Imron 5000 polyurethane paint. Unit shall have reflective green side and boom stripes and rear door chevrons. Chassis shall be painted manufacturer's standard white.

### **TRAINING AND MANUALS**

Operator training will be conducted by a factory-trained representative for a minimum of one day at the time of delivery. Three (3) copies of the operating and maintenance manual for the sewer cleaner module shall be provided upon delivery. An operational video to be provided upon delivery.

### **MOUNTING**

The unit described shall be mounted on a truck chassis acceptable to the body manufacturer at the factory of the body manufacturer.

### **WARRANTY**

A minimum twelve (12) month manufacturer's warranty on the unit shall be provided within ten (10) days after the bid opening.

### **LOUISIANA DEALER'S LICENSE**

In accordance with LA RS 32:1254 et seq and LA RS 38:2212.8, a Louisiana State Dealer's License is required. All bidders must provide a copy of their Louisiana Dealer's License with their bid submission. Failure to submit this copy will result in bid rejection.

DATE: 7/13/2016

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00117130

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

BUYER: MCamardelle@jeffparish.net

**BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 7/28/2016 AND PUBLICLY OPENED THEREAFTER.**

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**  
**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from [www.purchasing.jeffparish.net](http://www.purchasing.jeffparish.net) and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

**Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)**



JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.**

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE  
CORRESPONDING INSTRUCTIONS BELOW.

**13, 15**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required;** Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required;** Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding reimbursement.. As such, the referenced attachment will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted within 10 days of bid opening. Failure to submit applicable certifications within 10 days of bid opening will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \_\_\_\_\_

AUTHORIZED

SIGNATURE: \_\_\_\_\_

Printed Name

TITLE: \_\_\_\_\_

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE:** All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00117130

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	EA	<p><b>PURCHASE OF VACUUM SEWER CLEANER TRUCK</b></p> <p>0010 - Vaccon Dual Engine Combination Vacuum Sewer Cleaner Truck for the Jefferson Parish Department of Sewerage  Model No. PD4290H/1000 (825 at 18 Inch)  Model: T400 Series  Description: Full Truck T470 20K/23K  Body:  Type: Vacuum Tank  Length (FT): 16.0  Height(FT): 13.5  Max Laden Weight (Lbs): 4,000  Chassis:  Front Axle Load (Lbs.): 20,000  Rear Axle Load (Lbs.): 23,000  G.C.W. (Lbs.): 43,000</p> <p>SEE ATTACHED SPECIFICATIONS</p>		

**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
\_\_\_\_\_  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF \_\_\_\_\_  
INCORPORATED, DULY NOTICED AND HELD ON \_\_\_\_\_,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT \_\_\_\_\_, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

\_\_\_\_\_  
**SECRETARY-TREASURER**

\_\_\_\_\_  
**DATE**

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

**Non-Public Works Bid****AFFIDAVIT****STATE OF** \_\_\_\_\_**PARISH/COUNTY OF** \_\_\_\_\_

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_  
\_\_\_\_\_, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized \_\_\_\_\_ of \_\_\_\_\_ (Entity),  
the party who submitted a bid in response to Bid Number \_\_\_\_\_, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** \_\_\_\_\_ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B** \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

\_\_\_\_\_  
Signature of Affiant

\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary

\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires \_\_\_\_\_.